



# Longridge High School

## Diabetic Policy for exams

Date Document Created by: Heather Wignall	Date of next Policy Review
22 <sup>nd</sup> September 2025	September 2026

Role	Name(s)
Head of centre	Kieren Sutcliffe
Exams officer line manager (Senior leader)	Janet Mason
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Senior leader(s)	JGN, KIS, JCM, SAF, KLR, DPW
ALS Lead	Sue Dickinson

### Exam protocol for Diabetic/Epileptic pupils

*The Joint Council for Qualifications (JCQ) treats both diabetes and epilepsy as long-term, substantial medical conditions that often qualify as disabilities under the Equality Act 2010. JCQ policy requires schools to make "reasonable adjustments" to ensure students are not substantially disadvantaged, which can include specific Access Arrangements (AA) or Special Consideration, depending on the severity and impact of the condition.*

All our diabetic and/or Epileptic children sit their exams in the main hall unless they are entitled to Access Arrangements when they would then go into the Access Arrangements Room and the same protocols will be in effect.

Experienced invigilators are made aware of all diabetic/epileptic pupils and will look after and monitor any devices used to control the diabetes.

An invigilator will be stationed near the pupil(s) in case they are needed. Pupils using OmniPod (or similar) pumps need to bring their monitor into school in a **clear case** and this can be placed on the floor under their desk. Libre (or similar) phones must be handed into the designated invigilator on entry to the exam room.

Special energy drinks must be decanted in **clear bottles** and any food must have the outside wrappers removed and placed in a **clear sandwich bag**. The tiny energy shots can be left in their bottles. Pupils are allowed to keep all these items with them during the exam.

Any pupil feeling unwell should raise their hand and the invigilator will take care of them. Pupils suffering from a hypo or onset of seizure will be able to leave the exam room (with an invigilator) until they are ready to return. If they decide to remain at their desk, they must turn their paper face down until they are ready to resume. The invigilator will make a note of the time the incident starts and ends and this time will be added to the end of the exam so that they don't miss out. Pupils will only be expected to restart their paper when they are ready.