



Longridge High School

Excellence and ambition from all, for all

Job Description

Post Title: Deputy Headteacher
Teaching and learning and curriculum

Salary Scale: LPGR 18 - 23

Terms and Conditions: All the post holder's responsibilities are subject to the general duties and responsibilities contained in the current Teachers' Pay and Conditions document and its successors

Responsible to:

- The Headteacher

The Post:

At Longridge High School we are passionate in the belief that every young person deserves an excellent all-round education and fully inclusive education, reflected in our ethos, 'Excellence and Ambition from all, for all.' We provide an ambitious and supportive environment which aims to unlock the potential in all pupils, challenging them to be the very best they can be in all areas of school, developing in them the self-belief they need to mature into responsible young adults.

We expect all teachers to:

- Meet or surpass the National Teacher Standards (or Post Threshold Standards if applicable).
- Inspire all pupils to achieve their very best in all areas of school life
- Ensure all teaching is rated 'good' or better
- Ensure all pupils are given every opportunity to make excellent progress
- Fully implement all school policies and procedures.

General DHT Responsibility:

- To model strong and professional leadership on a daily basis.
- To work with the Head Teacher and SLT to ensure continuous school improvement, ensuring the highest standards of achievement across the school, with excellent behaviour and attitudes being the basis of a positive and respectful school culture.
- To act as a 'critical' friend by providing effective challenge and support to the Head Teacher.
- To actively contribute to the smooth and effective running of the school on a day to day basis.
- To maintain a high profile and presence around the school and to model appropriate expectations for staff and pupils.
- To attend school events.
- To deputise for the Headteacher where appropriate.
- To model high levels of optimism, resilience and motivation across the school.
- To contribute to the school ethos and vision at all times.

Specific responsibilities for the post:

In addition to the Condition of Employment of Teachers, as set out in the School Teachers' Pay and Conditions document 2006, the post holder will have the following additional responsibilities:

- Teaching, learning and assessment
- Whole school Curriculum
- Whole school continued professional development
- New staff induction
- Trainee teachers
- Strategic lead for Literacy and reading across the school

Strategic Direction and Development:

- Fully support the vision, ethos and policies of the school to secure excellent teaching, highly effective learning, promoting high levels of pupil progress and self-esteem for all pupils.
- In partnership with the Headteacher, monitor and evaluate Teaching and Learning across the school to ensure self-evaluation is thorough and rigorous, through continually identifying strengths and areas for improvement.
- Work with all stakeholders to identify priorities and targets for ensuring all pupils make sustained and rapid progress, narrowing the gap for underachieving groups to ensure continuous school improvement.
- Ensure data is used effectively from internal and external sources to inform school improvement, to ensure all pupils make good or better progress.
- Work with stakeholders across the school and beyond to further develop intervention strategies for all pupils which maximise their learning and achievement.
- Work with stakeholders to ensure the school's core values of inclusion secure an excellent experience for all pupils.

- Work in partnership with parents, carers, external agencies and the local community to support learning.
- To contribute to the school ethos and vision at all times.

Teaching and Learning:

- To model outstanding teaching.
- To develop highly effective teaching and learning strategies.
- To challenge any underperformance in teaching through rigorous and supportive coaching programmes with clear action plans and outcomes.
- To ensure and assure the continual review and development of the curriculum.
- To monitor the progress and attainment of all pupils through the regular review of data in conjunction with the Headteacher and Assistant Headteacher.
- To lead the development of the literacy and numeracy strategies, with clear targets for individual pupils and groups of pupils.
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Leading and managing staff:

- To deputise for the Headteacher where appropriate.
- To contribute to the development of Middle and Senior Leaders.
- To model high levels of optimism, resilience and motivation across the school.
- To develop highly effective CPD opportunities for all staff across the school, continually auditing their training needs.
- To lead on new staff induction, with a clear programme for the year.
- To lead on the SCITT and trainee teacher programmes.
- To ensure the effective and efficient deployment of staff and resources in areas of responsibility.

General

- To undertake such other duties as directed by the Headteacher in line with the developing needs of the school.

Note

1. This job description is not necessarily a comprehensive definition of the post.
2. The particular duties listed above may be subject to reasonable change from time to time following consultation between the Headteacher and the post holder.

