



Longridge High School

Excellence and ambition from all, for all

Careers Information

Year 10 Work Experience Programme

Monday 18th to Friday 22nd May 2026.

This programme, supported by Tracy from the Education Business Partnership (EBP), provides pupils with a valuable opportunity to gain first-hand experience of the workplace. It helps them make more informed and realistic decisions about their future beyond Year 11. EBP will be conducting health, safety, and welfare assessments, and will provide all necessary documentation and guidance throughout the process.

We would like to sincerely thank all parents and carers who have already met the placement deadline—your support is greatly appreciated.

If any pupils have not yet secured a placement, or if there are any issues or concerns, please come and see Miss Lovatt as soon as possible so we can offer support.

Thank you again for your continued support

Year 11 College Application

Deadline Wednesday 3rd December 2025

As pupils begin preparing for their next steps after school, we understand that the college application process can sometimes feel overwhelming. If pupils, parents, or carers have any questions or concerns about college applications, deadlines, or required documents, please come and see Miss Lovatt as soon as possible.

- We can help with:
 - Completing application forms
 - Writing CV
 - Understanding entry requirements

Do not wait until the last minute—early action gives us more time to assist and resolve any issues. Representatives from Preston, Runshaw, Newman, Myerscough, and Blackburn colleges will be in school on Wednesday. This is a great opportunity for pupils to:

- Ask questions about applications
- Get advice on courses and entry requirements
- Find out about transport and bus arrangements

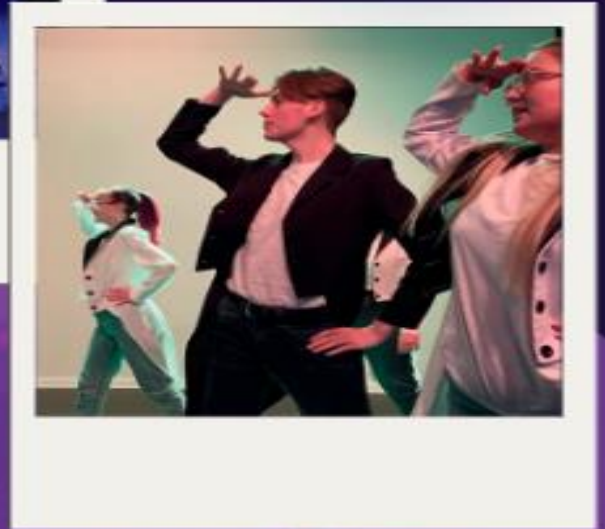
Your future matters, and we are here to guide you through every step of the process. Please reach out promptly so we can make sure you feel confident and prepared.

Thank you for your continued support.

A DANCE AND MUSICAL THEATRE SHOWCASE



7PM
NEWMAN
THEATRE



11 & 12
DECEMBER
2025

Tickets £6/4 on
WisePay or
call Finance on
01772 460 181



DANCE TASTER EVENING

FREE PRE-SHOW DANCE WORKSHOP

YEAR
10 & 11

11
DECEMBER
2025

Watch the show for free afterwards!

To book your place email:

cardinalcollective@cardinalnewman.ac.uk

5.30PM - 6.15PM



Pioneer

+




Protect

We're excited to announce that BAE Systems Air Apprenticeships are now open for applications!

All role details, application guidance, and entry requirements can be found on our website via this link:


[Job Search | BAE Systems](#)

Take the time to explore—there are plenty of opportunities available. Here are just a few examples to get you started:

 SAMLESBURY, UK

Degree Apprentice Aerospace Engineering

Description Job title: Degree Apprentice Aerospace Engineer Location: Samlesbury and Warton Salary: Starting from...

 SAMLESBURY, UK


Advanced Apprentice Manufacturing Engineering

Description Job title: Advanced Apprentice Manufacturing Engineer Location: Samlesbury and Warton Salary: Starting from...

 SAMLESBURY, UK


Degree Apprentice Project Control

Description Job title: Project Control Degree Apprentice Location: Samlesbury and Warton Salary: Starting from £23,748 with annual...

 SAMLESBURY, UK


Degree Apprentice Integrated Project Management

Description Job title: Integrated Project Management Degree Apprentice Location: Samlesbury and Warton ...

 SAMLESBURY, UK

Degree Apprentice Digital Technology Solutions – Business Analyst

Description Job title: Degree Apprentice Digital and Technology Solutions – Business Analyst Location: Samlesbury and Warton Salary: Starting...

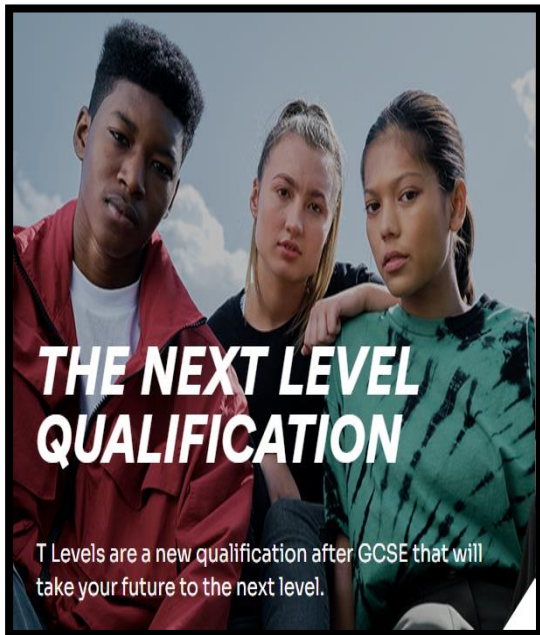
 SAMLESBURY, UK

Higher Apprentice Manufacturing Engineering Technician

Description Job title: Higher Manufacturing Engineering Technician Apprentice Location: Samlesbury and Warton Salary: Starting...

Start your journey today and discover where a career with BAE Systems can take you!

What are T Levels!!!!



- T Levels are new, two-year technical education courses that will follow GCSEs and will be equivalent to 3 A Levels.
- T Levels have been developed in collaboration with employers, so that the content meets the needs of industry and prepares students for work.
- T Levels will offer students a mixture of classroom learning (80%) and 'on-the-job' experience (20%) during an industry placement of a minimum of 315 hours, with an average of 350 hours (approx. 45 days)
- T Levels provide the knowledge and experience needed to open the door into skilled employment, further study or a higher apprenticeship

Apprenticeships

How apprenticeships work

Apprenticeships are real jobs with real employers, allowing you to work, earn a salary and gain valuable qualifications and experience. With over 600 different apprenticeship standards covering everything from accountancy to zoo keeping, there is an apprenticeship out there for everyone. Apprenticeships offer choice, opportunity, qualifications, support and a head start into a future career.

Apprenticeships combine practical training in a job with study. As an apprentice, you will:

- ✚ be an employee earning a wage and getting holiday pay
- ✚ work alongside experienced staff
- ✚ gain job-specific skills
- ✚ get time for training and study related to your role (at least 20% of your normal working hours)

Apprenticeships take 1 to 5 years to complete depending on their level.

Please visit: - <https://www.gov.uk/apply-apprenticeship>



Amazing Apprenticeships is a leading organisation in the education sector.

[Amazing Apprenticeships | Explore Technical Education & Apprenticeship](#)

[Resources - Amazing Apprenticeships](#)

For over a decade we have been working to tackle misconceptions about apprenticeships and technical education, promote their benefits, and push the boundaries of what the sector can do. Working with teachers, government and leading employers, we've already brought about a culture change in schools across England. And we're only just getting started.

[Step-by-step guide to applying](#)

JOB OF THE WEEK



SECRETARY

Company secretaries make sure that directors follow company law and finance rules.

In your day-to-day duties you could:

- Prepare yearly company reports
- Control share option schemes and pay profits
- Provide legal advice to directors and board members
- Deal with other professionals like lawyers and auditors
- Send company information to companies house or the stock exchange
- Keep up to date with policy, legal and statutory requirements for the business

What skills are required?

- Administration skills
- To be thorough and pay attention to detail
- The ability to work well with others
- To be flexible and open to change
- Excellent written communication skills
- Patience and the ability to remain calm in stressful situations
- The ability to think clearly using logic and reasoning
- Excellent verbal communication skills
- Business management skills
- To be able to use a computer and the main software packages competently

Career Path & Progression - With experience, you could become a company's chief executive or managing director. You could also work freelance as a consultant or a part-time company secretary for several smaller businesses.

[Careerpilot: Job sectors: Admin, HR, legal: Job profiles: Company secretary](#)

[JOB OF THE WEEK EPISODE #043 - SECRETARY](#)

ANNUAL SALARY

£30,000 to £78,000

Working Environment.

You could work in an office.

Working Hours

- ❖ 37 to 39 a week
- ❖ You could work: evenings; occasionally

You can get into this job through:

- A university course
- A college course
- An apprenticeship
- Training with a professional body

College -

You could start by doing a higher national diploma in business management or law. Then you can apply to join a company as a trainee company secretary.

You will usually need:

1 or 2 A levels, or equivalent, for a higher national certificate or higher national diploma

University -

You'll need a foundation degree or degree in a relevant subject like: Business, Law, Accountancy & Public administration

You will usually need:

1 or 2 A levels, or equivalent, for a higher national certificate or higher national diploma

Apprenticeship –

You may be able to become a company secretary by first qualifying as a solicitor through a degree apprenticeship.

To do this apprenticeship, you will need:

1 or 2 A levels, or equivalent, for a higher national certificate or higher national diploma

For more information speak to a Career Adviser or your local colleges.