



Longridge High School

Excellence and ambition from all, for all

PRESTON
COLLEGE

TRANSFORMING LIVES THROUGH EDUCATION

YEAR 11 - Preston College Enrolment Details

Information from Preston College.

I just wanted to update you in terms of GCSE results day. In April any student that had been interviewed and offered a place has been issued with a personalised online enrolment account where we have sent instructions to log in and accept their place. This year we have had far more acceptances than any other year. For students that haven't accepted, we have sent follow up texts and a letter home to parents. Unfortunately, a number of our courses are now oversubscribed.

On Results Day students will upload a photo of their GCSE results to their account and be enrolled online. Some lower-level courses will also ask students to attend college, but this will be communicated on an individual basis.

All the instructions can be found here <https://www.preston.ac.uk/14-19-school-leavers/enrolment-at-preston-college/>

We have encouraged all students to accept their places at all the colleges they have applied to.

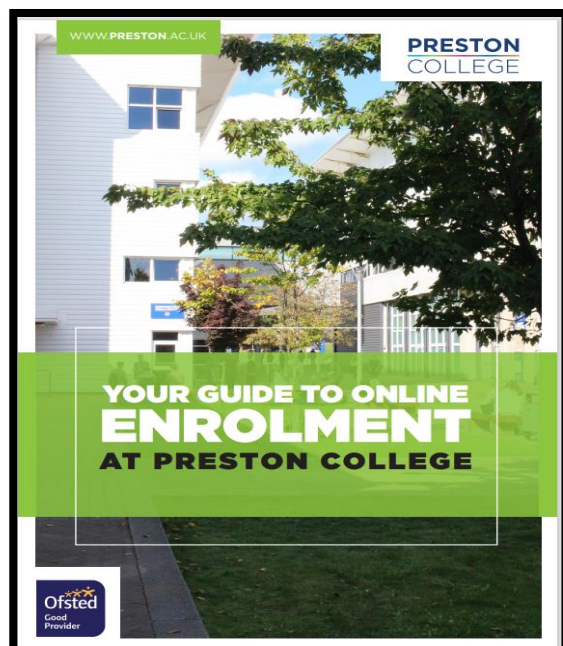
Hope this all makes sense. We have used this process since covid and its highly successful. Students can upload from anywhere in the world and don't have to stand for hours in queues. Once their enrolment is complete, they will receive a virtual induction pack and induction daytime and date for September.

Many thanks

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Recruitment and Progression Manager (14-19)
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Please note: Enrolment is ONLINE ONLY.

HOW TO CHECK DETAILS & ACCEPT PLACE



[Enrolment-Guide-A5-2024.pdf \(preston.ac.uk\)](https://www.preston.ac.uk/14-19-school-leavers/enrolment-at-preston-college/)

VIRTUAL WORK EXPERIENCE FOR STUDENTS

VIRTUAL

Energise Your Career & Develop Key Skills with Work Experience from EDF



Energise your career and develop key skills with virtual work experience from EDF. This on-demand virtual work experience includes an introduction to EDF and the different career opportunities that you could explore within the energy sector.

Dive into the importance of renewables, discover the importance of technology and innovation, and learn what employability skills will make you stand out.

Course modules include:

- Introduction to EDF
- Renewable Energy
- Nuclear Energy
- Commercial, Finance & Supply Chain
- IT, Digital, Data & Tech
- Early Careers & Pathways
- Employability



The programme is open from June 2024 to June 2025 and is available to anyone aged 14+ based in the UK and includes a certificate of completion. Find out more: - [Energise Your Career & Develop Key Skills with Work Experience from EDF](#) | [Springpod](#)

GROW YOUR STRENGTHS WITH

CHOOSE YOUR NCS EXPERIENCE

NCS

Year
11

AWAY FROM HOME
EXPERIENCES

ONLINE EXPERIENCES

LOCAL COMMUNITY
EXPERIENCES

NCS is where young people can find their strengths and become world-and work-ready.

Find out more about how NCS can help young people grow and develop today.

You can do NCS your way. Go away from home for five days (and four nights), stay local to you, or do NCS online from the comfort of your sofa. If you're ready to start growing your strengths, then grab your place today. <https://wearencs.com/experiences>



Amazing Apprenticeships is a leading organisation in the education sector, working with schools, colleges and employers, tackling misconceptions and promoting the benefits of apprenticeships and technical education.

As experts on apprenticeships and technical education, we influence the way that apprenticeships are perceived and drive forward innovative and creative work in England and internationally, to ensure that more individuals and businesses can access the benefits of apprenticeships. We have already brought about a huge culture change amongst schools in the way that apprenticeships are perceived and promoted to students... but there is always more to do! [About ASK - Amazing Apprenticeships](#)

This month's edition of the Parents & Carers Pack. <https://www.apprenticeships.gov.uk/influencers/support-for-parents-and-guardians>

Read about the experience of an apprentice Veterinary Nurse and the Animal Care T Level in this month's edition of the Parents and Carers pack. You can also find out more about exciting apprenticeships in the Royal Signals, Tesco's Stronger Starts apprenticeship programme, Protected Services and much more.



Learn a skill and earn a wage with an Apprenticeship.

Blackburn College has a rich history in providing people with Apprenticeships to give them their first step into an exciting career. We have a dedicated business development team working with employers to offer the best Apprenticeship opportunities for our students. We also have a fleet of training advisors who will work with you to get the most out of your Apprenticeship training!

Why Blackburn College?

Not only do we offer the professional standard you can expect from a training provider, but we also offer the student benefits and support you would expect from a college.

More information: -

- [Life as an apprentice](#)
- [Qualifications explained](#)
- [Meet our apprentices](#)
- [Before your first day](#)

<https://blackburn.ac.uk/study/apprenticeships>

Earn while you learn!

Apprenticeships are open to anyone of working age (subject to eligibility checks)

Interested in an apprenticeship? Leaving school or college? Or wanting to switch industries and advance your career? Then check out Runshaw's exciting apprenticeship opportunities

<p>Apprenticeship Recruitment Business Administrator L3 Medical (Ref: BA08) Service Care Solutions - Preston - £336.18 per week</p>	<p>Early Years Apprentice level 2 or 3 (Ref: CC08) Gelston Manor Day Nursery Chorley £5.28 per hour</p>	<p>Apprentice Resourcer Level 3 (Ref: BAB6) Perfect Recruitment Ltd - Chorley £5.28 plus bonus</p>
	<p>Customer service L2 Apprentice Shipping Specialist - InXpress Preston (Ref: CS03) £200 per week</p>	<p>Apprentice Teaching Assistant L3 Ribbleside Autism School (Ref: TA02) £8 per hour</p>

More vacancies

If you have any questions or want to apply now please contact us either by email at apprenticeships@runshaw.ac.uk or call us on 01772 643008

RUNSHAW COLLEGE

The majority of our apprentices are not required to come to college, our programmes are delivered in the workplace.

Runshaw College, we work with hundreds of partner employers in a variety of sectors who are always on the lookout for new talent! We offer apprenticeships in areas such as Accounting, HR, Leadership & Management, Childcare and Business.

Full vacancy details can be found here:

[Live Apprenticeship Vacancies](#)

Apprenticeships

JOB OF THE WEEK



ANNUAL SALARY

£30,000 to £78,000

Company secretaries make sure that directors follow company law and finance rules.

In your day-to-day duties you could:

- Prepare yearly company reports.
- Control share option schemes and pay profits.
- Provide legal advice to directors and board members.
- Deal with other professionals like lawyers and auditors.
- Send company information to companies house or the stock exchange.
- Keep up to date with policy, legal and statutory requirements for the business.

What skills are required?

- Administration skills
- To be thorough and pay attention to detail.
- The ability to work well with others.
- To be flexible and open to change.
- Excellent written communication skills.
- Patience and the ability to remain calm in stressful situations.
- The ability to think clearly using logic and reasoning.
- Excellent verbal communication skills.
- Business management skills.
- To be able to use a computer and the main software packages competently.

Career Path & Progression - With experience, you could become a company's chief executive or managing director. You could also work freelance as a consultant or a part-time company secretary for several smaller businesses.

[Careerpilot : Job sectors : Admin, HR, legal : Job profiles : Company secretary](https://youtu.be/9eVJjMCj6NA)
<https://youtu.be/9eVJjMCj6NA> Secretary

Working Environment.

You could work in an office.

Working Hours

- ❖ 37 to 39 a week
- ❖ You could work: evenings; occasionally

You can get into this job through:

- A university course.
- A college course.
- An apprenticeship.
- Training with a professional body.

College -

You could start by doing a higher national diploma in business management or law. Then you can apply to join a company as a trainee company secretary.

You will usually need:

1 or 2 A levels, or equivalent, for a higher national certificate or higher national diploma

University -

You'll need a foundation degree or degree in a relevant subject like: Business, Law, Accountancy & Public administration.

You will usually need:

1 or 2 A levels, or equivalent, for a higher national certificate or higher national diploma

Apprenticeship -

You may be able to become a company secretary by first qualifying as a solicitor through a degree apprenticeship.

To do this apprenticeship, you will need:

1 or 2 A levels, or equivalent, for a higher national certificate or higher national diploma

For more information speak to a Career Adviser or your local colleges.