



Longridge High School

Provider Access Policy Statement

Name of Person Devising Policy	Kerrie Rogers
Document Created Date	December 2022
Review Cycle	Annual
Approved By Governors (Name) Committee	
Date approved by Governing Body	
Signature of Headteacher / Chair of Governing Body	
Date of next Review	

Longridge High School

Provider Access Policy Statement

Introduction

This policy statement sets out the School's arrangements for managing the access of providers to pupils at Longridge High School for the purpose of giving them information about the provider's education or training offer.

Under Section 42B of the Education Act 1997 and the Skills and Post-16 Education Act 2022 we have a duty to provide pupils in Years 8-13 with access to providers of post-14, post-16 and post-18 education and training. This policy statement sets out how we manage access requests from these providers.

What are pupils entitled to?

Pupils **must** be allowed to:

- Learn more about technical education qualifications and apprenticeship opportunities, as part of a careers programme which informs pupils of the full range of education and training options available to them at each transition point.
- Hear from a range of local providers about the opportunities on offer, for example, technical education and apprenticeships – this can be achieved through options evenings, assemblies, group discussions, and taster events.
- Understand how to apply to the full range of academic and technical courses available to them.

All pupils in **Years 8 to 13** will receive **at least six** encounters with accredited providers of technical education and apprenticeships. As a secondary school, these encounters will be divided accordingly:-

- In Year 8 or 9 all pupils must attend two mandatory sessions by accredited providers
- In Year 10 or 11 all pupils must attend two mandatory sessions by accredited providers

Who handles our access requests?

Any provider wishing to request access should contact our careers leader, **Mrs Kerrie Rogers, on 01772 782316** or via email on klr@lhs.lancs.sch.uk.

What opportunities are provided to allow access to pupils?

Opportunities for Access

A number of events, integrated into the School Careers Programme, will offer providers an opportunity to come into School to speak to pupils and/or their parents/carers. Longridge High School is committed to providing its pupils with access to information and advice on options through varied programme of careers education and guidance activities, which equip and enable pupils to make informed decisions and choices at key transition points during their time at Longridge High School and Post 16. Most importantly, it seeks to help pupils understand and prepare for the ever changing and challenging work and career environment.

Classroom and extracurricular activities develop a range of attributes and good ethics. Longridge High School is continually developing encounters with employers for the purpose of role models, inspirational speakers, understanding the local labour market and jobs available.

Via our school careers programme, we offer providers numerous opportunities throughout the school year to speak to pupils and/or their parents. Our annual schedule of events is as follows: -

	Autumn	Spring	Summer
Year 7		National Apprenticeships week Finance Workshops National Careers Week Alumni talk	Stomp rockets (Year 7 Boys) Employer Encounter
Year 8	Cyberfirst – Girls into Digital Careers IET Faraday Challenge	Preston College Post-16 Pathways Assembly Women in STEAM (Year 8 girls) National Apprenticeships week National Careers Week Alumni talk Stomp Rockets (Year 8 boys)	
Year 9	STEM Army Event Assembly and Trip to Fulwood Barracks	KS4 Options evening with Parents DWP Options Assembly Preston College Post-16 and GCSE Options Assembly Medical Mavericks National Apprenticeships week National Careers Week Alumni talk	Future U (UCLAN) Introduction to University Life
Year 10	Work experience Introduction STEM Army Event Assembly and Trip to Fulwood Barracks T-Levels Event @ Blackburn College Royal Navy Careers in Catering workshop	Apprenticeship (Training 200 & ASK Apprenticeships) Assemblies and Lunchtime Drop-ins Preston College Apprenticeship Assembly National Apprenticeships week National Careers Week Alumni talk	Work Experience Preparation Workshops College Taster Day Assemblies College Taster Days Apprenticeship Assembly Army Personal Development Day Work Experience Placements

Year 11	College Assemblies from 5 local colleges regarding Post-16 Options	Parents Evenings – Providers on hand to speak to Pupils and Parents	
	T-Levels Assembly with Cardinal Newman College	Careers Fair over 40 employers / providers / University representatives providing information, advice and guidance to all Year 11 pupils.	
	Cardinal Newman /LuSOM Introduction to School of Maths	Apprenticeship (Training 200 & ASK Apprenticeships) Assemblies and Lunchtime Drop-ins	
	Cambridge University Raising Aspirations and Introduction to University pathway	Preston College Apprenticeship Assembly	
		National Apprenticeships week National Careers Week Alumni talk	

The careers team work with our Enterprise Co-ordinator, Abigail Hough at Inspira, and local employers to inform pupils of local and national jobs and skill gaps. All pupils will receive impartial and independent careers education and guidance support during their education at Longridge High School. Guidance will be delivered to all pupils by the schools independent Careers Adviser with targeted guidance support for pupils in Years 10 and 11. The Careers Adviser, Claire Baker, is fully qualified to Level 6 and has over 22 years' experience.

In addition to the above, Careers is also taught through PSHE lessons Year 11 pupils have mock interviews, access to careers information resources, prospectuses and are signposted to useful web sites, volunteering and the NCS programme.

Who should providers contact to discuss events and options?

Providers can speak to our Careers leader, **Mrs Kerrie Rogers**, to discuss possible attendance at relevant events.

What are the rules for granting and refusing access requests?

We will grant access requests that meet the following criteria:

- Access to students and/or parents will be granted on the understanding that information and guidance offered by providers is related to technical courses and apprenticeship opportunities only
- Requests from Ofsted registered 11-19 providers
- Providers are GDPR compliant.
- Providers are able to present impartial, unbiased and high-quality, age-appropriate content, meeting equal opportunity requirements
- Providers will be expected to meet the school's safeguarding requirements which can be found in the Safeguarding Policy Statement accessible on the school website.

We will refuse any access request that:

- The need is being met elsewhere in the careers programme
 - Imbalanced or conflicting views
 - Not considered to be in the best interest of the pupils or is not relevant to the intended audience
 - Timing conflicts with other events.
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What can providers expect once a request has been accepted?

Once we have approved a provider, we will work with them to identify the best method for providing access to our pupils.

We will make the school hall, classrooms and private meeting rooms available to host discussions between providers and pupils. We will also make presentation equipment, such as projectors and televisions, available to providers.

Arrangements will be discussed in advance between our Careers leader, or our Careers Officer Diane Lovatt, and a nominated member of the provider's team.

Can providers leave prospectuses for pupils to read?

Providers are welcome to leave a copy of their prospectus and other relevant course literature with the our main school reception and we will then transfer this to Mrs Catrin Williams, our school librarian, who will add it to our Careers section in the school Library. This facility is available to all pupil's during PSHE lessons and during lunch and break times.

Approval and review

Longridge High School is committed to career learning and development and it intends to fulfil its statutory obligations. It supports the Schools overall vision and is linked to the School Improvement Plan, Governors and has the support of the Senior Leadership Team, it has a high profile and a secure place for CEIAG within the school curriculum. The policy is linked to other school policies adhering to Health & Safety, Equalities and Safeguarding.

The Careers team meet regularly with the Enterprise Advisor Network and Senior Leadership Team to discuss and review the careers work in School. Pupil feedback is used to assess, analyse and improve activities in order to plan further provision and identify gaps through the pupil voice.

This policy statement was approved by the [governing board](#) on [date](#).

The next review will take place on [date](#).

Signed: _____ [Chair of governors](#)

Signed: _____ [Headteacher](#)